

# Financial schedule 2022 Worldline

## Legenda :

- Cut-off date timesheets/closure of the system Tempo, Sciforma; for Ingenico BE Netive
- Worldline supplies Staffing MS with ESS, Tempo, Sciforma or Nétive (GSF) - 2nd working day of the new month
- Suppliers input on overtime and on call duties towards Staffing MS - 2nd working day of the new month
- Staffing MS runs import in Nétive and check discrepancies (ID) - 3rd and 4th working day of the new month
- Staffing MS enters overtime and on call duties in Nétive after manager approval - 5th working day of the new month
- Staffing MS creates invoices for Ingenico BE - 6th working day of the new month
- Staffing MS BV creates pro forma supplier invoices, supplier changes invoice number to own administration and submit for payment within 3 working days - 7th/8th working day of the new month
- Staffing MS provides manager with information for reception based on the pro forma 9th working day of the new month
- Public holidays

jan-22						
L	M	M	J	V	S	D
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

feb-22						
L	M	M	J	V	S	D
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

mrt-22						
L	M	M	J	V	S	D
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

apr-22						
L	M	M	J	V	S	D
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24

mei-22						
L	M	M	J	V	S	D
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22

jun-22						
L	M	M	J	V	S	D
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26